



**Service Director – Legal, Governance and  
Commissioning**

**Samantha Lawton**

Governance and Commissioning

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Please ask for: MeetingContact

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Deadline(pubagenda)

## Notice of Meeting

Dear Member

### **CommitteeName**

The **CommitteeName** will meet in the **MeetingLocation** at **MeetingTime** on **MeetingDate**.

(A coach will depart the Town Hall, at **time** to undertake Site Visits. The consideration of Planning Applications will commence at MeetingTime in the **location**.)

This meeting will be webcast live and will be available to view via the Council's website.

The items which will be discussed are described in the agenda and there are reports attached which give more details.

A handwritten signature in black ink, appearing to read "S Lawton".

**Samantha Lawton**

**Service Director – Legal, Governance and Commissioning**

Kirklees Council advocates openness and transparency as part of its democratic processes. Anyone wishing to record (film or audio) the public parts of the meeting should inform the Chair/Clerk of their intentions prior to the meeting.

## The CommitteeName members are:-

### Member

MembersExpectedRoleRows

When a Member of the CommitteeName cannot attend the meeting, a member of the Substitutes Panel (below) may attend in their place in accordance with the provision of Council Procedure Rule 35(7).

### Substitutes Panel

<b>Conservative</b>	<b>Green</b>	<b>Labour</b>	<b>Liberal</b>	<b>Community</b>	<b>Kirklees</b>
ReserveShort	ReserveShort	ReserveShort	<b>Democrat</b>	<b>Alliance</b>	<b>Community</b>
Party(Con)Not	Party(GP)Not	Party(Lab)Not	ReserveShort	ReserveShort	<b>Independents</b>
RequiredRows	RequiredRows	RequiredRows	Party(Libdem)	Party(CAL)Not	ReserveShort
		ReserveShort	NotRequiredR	RequiredRows	Party(KCI)Not
		Party(Lac)Not	ows		RequiredRows
		RequiredRows			

# **Agenda**

## **Reports or Explanatory Notes Attached**

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**Pages**